

# GUMALA MEMBER PROGRAM GUIDELINES 2023-2024





**Our vision is to help create sustainable communities for our families through health, housing, education, and Lore and culture.**

**When reading this publication and sharing it with family and friends, please be mindful that it may contain images and/or names of people who have since passed away.**



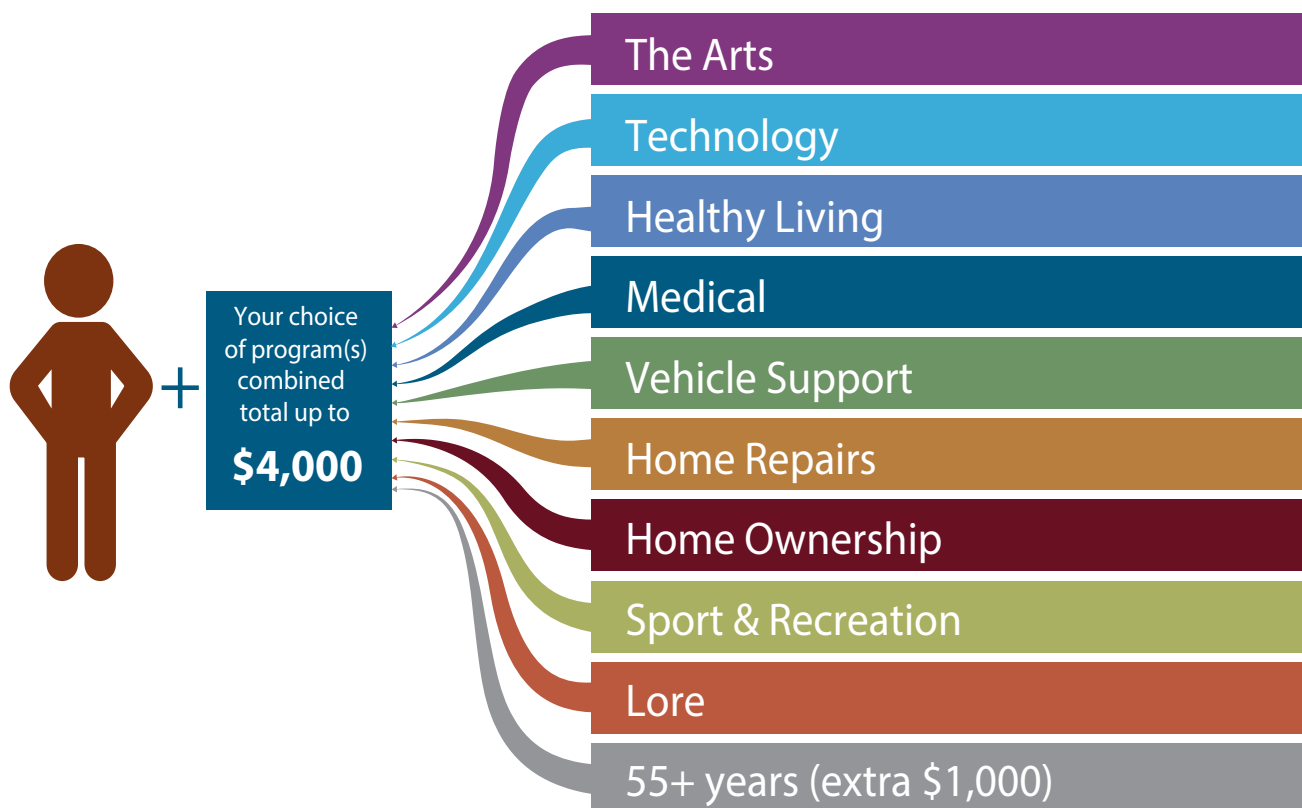
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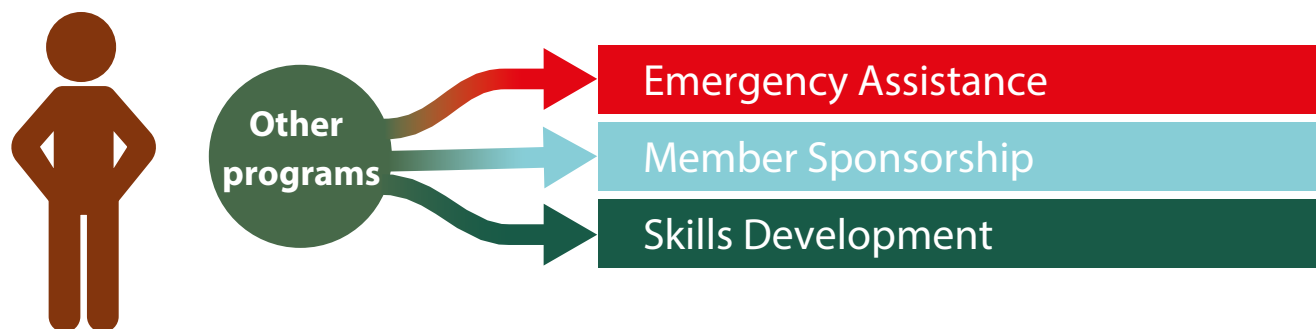
# The 2023-24 programs

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## Flexible Programs



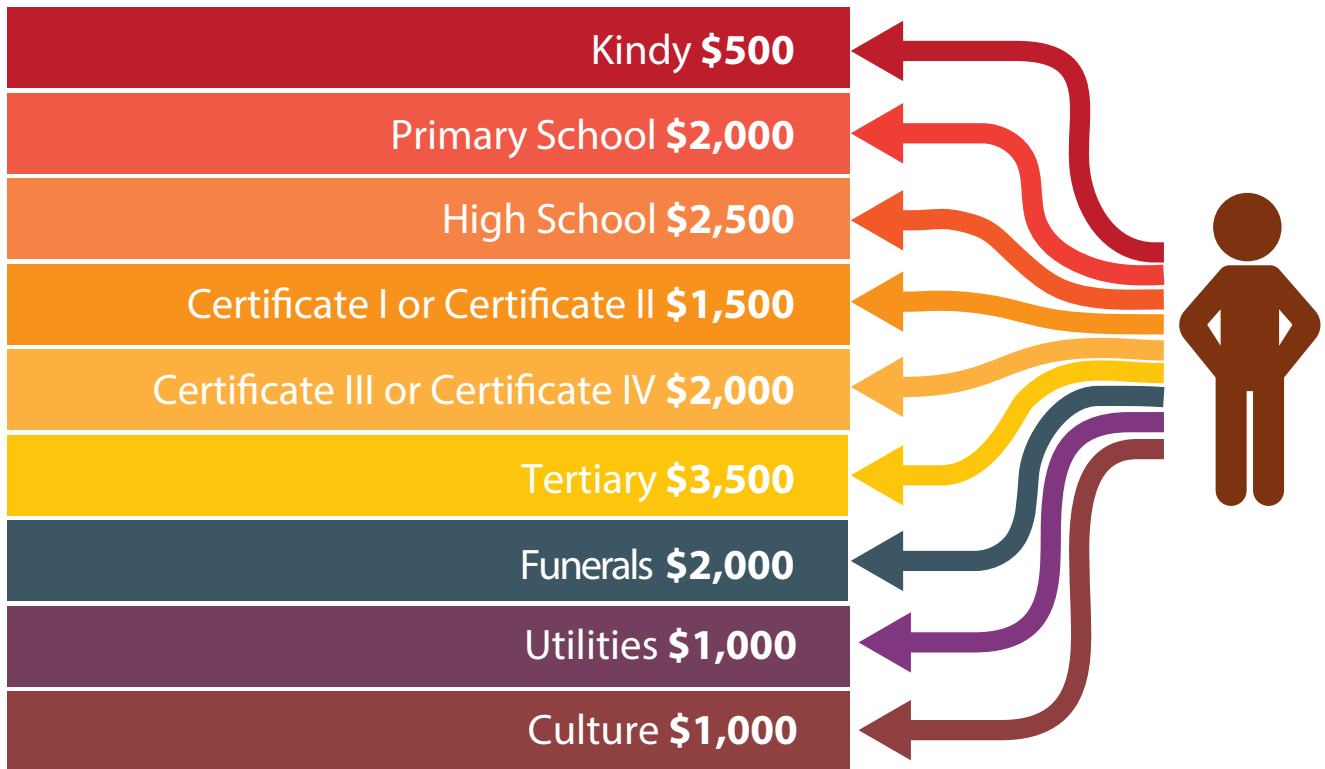
## Other Programs





# The 2023-24 programs

## Fixed Programs



## To assist us to process your application as quickly as possible:

- 1 Please complete the application form in full, with your most current contact details, just in case we need to contact you about your application.
- 2 Remember to include the supplier's information on your application form, and include invoices or quotes if required.
- 3 With accommodation bookings, please contact the hotel and make a booking before you send in your application. The hotel should be able to give you confirmation in writing, and this should be sent with your application. GAC does not supply security deposits or bonds. We will be assisting with bonds under the emergency program.
- 4 Send your application into GAC at least two weeks before you need the goods or services.
- 5 The Funeral applications processing timeframe is up to 5 business days; Flexible & Education application processing timeframe is up to 7 business days.



# How to apply for a program

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## via Member Portal

- 1 Log on to the Gumala Member Portal and click on New Application in the menu bar.**
- 2 Select the program you are applying for and enter required information. Attach invoice and any other supporting documents. Press Submit.**
- 3 Your application will be received in our system and will be assessed by a Member Services Officer.**
- 4 Under "Applications" tab you can view your application's progress. If your status shows "Waiting on Member" please contact us as we may require further information. "Waiting on Vendor" means we are waiting on information from the supplier. "Approved" means it has been processed.**
- 5 When the application has been processed, you will receive an SMS which will indicate when you can pick up your goods or services.**

## via email

- 1 Complete application form, attach invoice (preferred) or quote, and send to [applications@gumala.com.au](mailto:applications@gumala.com.au)**
- 2 Member Services Team reviews application and may contact you if further information or documents are required.**
- 3 When all information and documents are received, the application will be assigned to a Member Services Officer for processing.**
- 4 Member Services Officer will contact the supplier about payment.**

Sometimes new suppliers need to be set up, and this can result in a 1-2 business day delay to standard business processing timeframes.
- 5 When the application has been processed, you will receive an SMS which will indicate when you can pick up your goods or services.**



# Member Code of Conduct

## Policy

Gumala is committed to the provision of a timely, efficient, consistent and quality service that meets our Members' expectations, and is provided by respectful and helpful GAC employees. Our Member Code of Conduct Policy is in place to protect the safety, privacy and happiness of all Gumala Members, staff and suppliers.

We would like to kindly remind all Members that when dealing with GAC staff or suppliers, Members are expected to (amongst other things):

- Complete applications fully, including providing supporting documentation as required;
- Be respectful and courteous to our staff and to our suppliers, as well as observing supplier facility rules and regulations;
- Only communicate through approved business methods (GAC does not allow Members to contact Gumala staff through their personal social media profiles);
- Not engage in any fraudulent behaviour or forgery.

It is important to note that when Members behave inappropriately towards suppliers or their facilities, it can cause these suppliers to be unwilling to trade with us, and this in turn can impact on other Members, making it difficult for them to use that supplier in future through Gumala.

The full copy of our Member Code of Conduct Policy can be found on our website at [www.gumala.com.au](http://www.gumala.com.au)

## Breaches

If a Member breaches the standards of behaviours set out in the Member Code of Conduct Policy, this will lead to an investigation being carried out, and a breach notice issued where the investigation finds a breach of the policy occurred. A breach could be:

- Unacceptable or inappropriate behaviour (e.g. abusive language, shouting, swearing, threatening behaviour, abuse of supplier's staff and damages at a supplier's facility etc.);
- A form of harassment (e.g. rude or disrespectful comments, continuous phone calls or emails etc.); and/or
- Illegal conduct (e.g. fraudulent activity, stealing, using a Purchase Order twice etc.)

If a Member is found to have breached the Member Code of Conduct Policy, they will receive a letter outlining the circumstances or behaviour that has resulted in the breach. They will be given the opportunity to provide an explanation to a GAC staff member or to put it in writing, after which the explanation will be passed on to the Board. Interim disciplinary measures may be taken where necessary to protect staff and suppliers if the breach deems it necessary. This may include the suspension of program benefits and the immediate ceasing of communications, services and the processing of applications. Once the Board has reviewed the matter, a further update will be provided to the Member as to the outcome of the Board's decision. GAC may also exercise its rights under Rule 5.7.4 of the GAC Rule Book, for cancellation of a membership, if GAC is satisfied that the Member has significantly interfered in the operation of the corporation.

## Complaints

If Members are dissatisfied with the outcome of an application, the staff or suppliers, they can lodge a complaint as per GAC's Complaints and Disputes Policy. A copy of this policy can be found on our website at [www.gumala.com.au/policies/](http://www.gumala.com.au/policies/)



# Fixed Programs for 2023-24

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# Education (Kindy - Year 12)

## Overview

The aim of the Education Program is to provide financial support to help Gumala families with schooling their children. The child must be recognised as a Beneficiary of the Trust to access funding. Any assistance provided is paid directly to goods or service providers, or the schools themselves. The current 2023 school year program runs until 31 October 2023. The new Education Program will run from 1 November 2023 to 31 October 2024. **Funds from the 2023-24 financial year are not available until 1 November 2023.**

## Guidelines/Policy

All students must be registered as Beneficiaries. Enrolment records need to be provided for the child at least once during each school year. If enrolment records have not been provided for that school year, Member Services cannot process the application under this program. Applications under the Education Program must be in the name of the child. These funds may be accessed by parents to pay for education-related expenses (see list below). Parents may pool children's funds together if required for items where all children will benefit, e.g. a home computer.

A tax invoice or quote must be sourced from the goods or service provider and sent to GAC with the Education Program application form and proof of enrolment for the child, if not yet provided. Please use separate application forms for each individual child. Where payments are being made directly to the child's school, enrolment records are not required. The program provides the following amounts and will not exceed these amounts: **\$500 per child for kindergarten, \$2,000 per child for primary school and \$2,500 per child for high school.**

## Eligibility

All school aged Gumala Beneficiaries (minors) are eligible for this program if:

- They are going to school (enrolment records may be required)
- Their parent is a registered Member of Gumala Aboriginal Corporation (pending Member's children cannot access funds)

### Items available under the program

1. Books & Stationery
2. School Fees & Contributions
3. School Uniforms
4. Canteen Lunches
5. Camp & Country Week Fees
6. School Photos
7. Tutoring
8. School Excursions
9. 1 x Computer/Ipad per Educational Year (including Repairs)
10. Driving Lessons (Learner's permit may be requested)
11. One Pair of Prescription Glasses

12. Travel & Accommodation (Boarding School & School Bus Services Only)

### Capped Items available under the program (\$600 limit in total for capped items)

1. Bicycles & Scooters
2. Sports Clothing
3. Sporting Fees
4. Musical Instruments

### Items NOT available under the program

1. Food
2. Fuel
3. Mobile phones & smart watches





## Fixed Programs

# Tertiary

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## Overview

The aim of the Tertiary Assistance Program is to improve the capacity, knowledge, skills and overall education of our Members. The program provides financial assistance to students enrolled in TAFE or tertiary courses. Each eligible Member will have up to \$3,500, depending on their level of study:

- Cert I or Cert II = \$1,500 limit per Member
- Cert III or Cert IV = \$2,000 limit per Member
- Diploma, Bachelor degree or above = \$3,500 limit per Member

The student must be recognised as a Member or Beneficiary of the Trust to access funding. Any assistance provided will be paid directly to the goods or service provider or the educational institutions themselves. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

Funds may be accessed to pay for course enrolment fees, as well as items listed below. All applications must provide up-to-date confirmation of course enrolment, or acceptance, if not yet enrolled for the current semester. The supporting document should include the Member's name, the name of the school/institute and the level of the course to be studied so that the correct funding can be allocated. (Course acceptance letters as the supporting document will only be accepted when Gumala is paying for enrolment fees.)

Students may not access funding for the same level course the following year; they must show a progression to a higher level, unless they are changing their field of study. Students studying a bridging course through a university should provide a letter from a representative of the university that outlines that the course is a pathway or can be converted for the purpose of further tertiary studies on successful completion of the enabling course. A tax invoice or quote must be sourced from the goods or service provider and sent to Gumala with the Tertiary Program application form.

## Eligibility

Any registered Gumala Member or Beneficiary enrolled in a TAFE, university or nationally accredited course is eligible for this program. Applicants need to provide proof of enrolment studying Cert I or above for TAFE, or a Diploma level course or above for tertiary.

### Items available under the program

1. Books
2. Stationery
3. Uniforms
4. Enrolment/course fees
5. Equipment – eg. laptop, iPad (only one per financial year)
6. Vehicle maintenance

7. Fuel (limit \$500)
8. Food (limit \$500)
9. Rent/Mortgage payments
10. Flights

### Items NOT available under the program

1. HECS HELP – Study Assist
2. Property bonds
3. Smart watches and mobile phones

## Fixed Programs



# Funerals

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## Overview

The aim of the Funeral Assistance Program is to provide support to Gumala Members or Beneficiaries and their families to attend funerals and/or cover the reasonable costs associated with a funeral. The program aims to ensure that the cultural significance of attendance at funerals is addressed. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

The program will assist in alleviating the financial burden of the costs associated with funeral arrangements such as travel, accommodation, and headstones for the deceased. It is not necessary for the deceased person to have been a Gumala Member in order for Members to access these funds. However, confirmation of the impending funeral must be forwarded to GAC with any applications for assistance. A tax invoice or quote must be sourced from the goods or service provider and sent to GAC with the Funeral Program application form. Members may pool their funds together to cover the costs of more expensive funeral arrangements. The program will have a limit of \$2,000 per Member or Beneficiary for the financial year.

## Supporting Documents

1. Program application form
2. Funeral notice
3. Tax invoice or quote

### Items available under the program

1. Flights
2. Accommodation
3. Bus tickets
4. Fuel (limit \$500\*)
5. Food (limit \$500\*)
6. Funeral and undertaker costs
7. Transporting the deceased
8. Flowers and burial costs
9. Headstones
10. Clothing (one complete outfit per person to attend the funeral)

### Items NOT available under the program

1. Vehicle repairs and maintenance
2. Vehicle registrations and driver's licences
3. Taxis
4. Tyres

*\* Requests for larger amounts of Fuel and Food will be considered on a case-by-case basis*





Fixed Programs

# Utilities

## Overview

The aim of the Utilities Program is to assist with the cost of household essential services for Members and their families. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

Members can apply for all or part of the total cost of their utility bill or account. The amount applied for cannot exceed the bill amount. The bill from the service provider must be sent to Gumala with the Utility Program application form.

If the bill or account is not in the Member’s name because of the circumstances listed below, this must be acknowledged by ticking the box on the program application form:

- Bill or account in the Member’s spouse’s name, or
- Member shares accommodation with family or friends and the bill/account is not in their name.

The application cannot be processed if the bill is not in the Member’s name without this acknowledgement.

## Supporting Documents

1. Program application form
2. Utility bill (entire bill with back and front pages)
3. Acknowledgement (if required)

### Items available under the program

1. Electricity
2. Water
3. Gas
4. Internet
5. Phone bills
6. Rates (local council)
7. Vehicles & Home Insurance
8. Vehicle Registrations (Rego) & Driver’s License
9. Subscriptions only if bundled in phone bills
10. Power cards

### Items NOT available under the program

1. Food
2. Rent
3. Home repairs
4. Car repairs
5. Excludes subscriptions like Foxtel, games and Netflix unless bundled with a phone bill
6. Fines, vehicle transfers and vehicle impoundments

## Fixed Programs



# Culture

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## Overview

The aim of the Culture Program is to support Gumala Members to participate in activities that contribute to preservation, sharing and practice of all aspects of Banjima, Yinhawangka and Nyiyaparli culture. The many cultural elements include, but are not limited to: heritage, country, kinship, language, traditions, hunting and gathering. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

Members may access these funds to help pay for the costs associated with any activities that contribute to preservation, sharing and practice of the Banjima, Yinhawangka and Nyiyaparli culture. Activities can include language teaching or recording, history or heritage knowledge sharing, stories and songs sharing/recording, hunting and gathering, connecting to family or country, and attending Lore grounds.

Activities will usually be on country but are not limited to it, and must be clearly stated on the application form.

A tax invoice, quote or supporting statement must be sourced and sent to Gumala with the Culture Program application form. Payments will be made directly to suppliers.

## Supporting Documents

1. Program application form
2. Tax invoice or quote
3. Valid Firearms Licence if purchasing guns and ammunition

### Items available under the program

1. Food (for activity - limit \$500)
2. Camping equipment
3. Travel and accommodation (if travelling on country)
4. Publishing costs
5. Recording material costs
6. Guns and ammunition purchase (must be accompanied by valid Firearms Licence)
7. Other requests will be considered at GAC's discretion

### Items NOT available under the program

1. Vehicle repairs
2. Vehicle registrations
3. Travel to AGM and meetings









\$4,000 per Member

# Flexible Programs for 2023-2024

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# Flexible Program Model

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## Eligibility for the Flexible Program

All Gumala Members and Beneficiaries are eligible for this program if:

1. They are clearly listed on the GAC Register of Members at the time of their application (pending Members who were not previously recognised as Beneficiaries cannot access funds until they are approved).
2. They are clearly listed on the GIPL Register of Traditional Owners as an adult at the time of their application (pending Beneficiaries cannot access funds).
3. They are over 18 years of age.

Please note: If you are an approved minor Beneficiary (student) and you turn 18 over the course of the programs year, you must complete an application form to become a Member before you will be given access to program funds.



## 55+ Years Program - receive an extra \$1,000

All Gumala Members and Beneficiaries are eligible for the 55+ program if:

1. They are 55 years of age or older.
2. They turn 55 in the course of the financial year from 1 July 2023 to 30 June 2024.

If you are eligible, you do not need to apply for this extra \$1,000 in funding as it will be automatically added to your Flexible Program balance based on your date of birth.



## Flexible Program Option



# The Arts

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## Overview

The aim of the Arts Program is to support Gumala Members through their visual and performing arts, strengthening our Members' cultural identity and creativity. The program will assist Members with the costs associated with any aspect of visual and performing arts. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

Members may access these funds to help pay for the cost of art and craft supplies, to help meet the cost of attending arts or craft workshops, to assist with fees for attending visual or performing arts courses, to purchase musical instruments and equipment, and to help meet the cost of producing and promoting art.

A tax invoice, quote or supporting letter/enrolment details of the art course or workshop must be sourced and sent to Gumala with the Flexible Program application form. Payments will be made directly to suppliers.

## Supporting Documents

1. Program application form
2. Tax invoice or quote

### Items available under the program

1. Arts and craft supplies (brushes, canvases, paint, yarn etc.)
2. Cost of fees for attending visual or performing arts courses
3. Travel and accommodation (associated with the cost of attending arts and craft workshops or courses)
4. Fuel (associated with the cost of attending arts and craft workshops or courses)
5. Musical instruments and equipment
6. Cost of producing art (short film, CDs, plays, etc.)
7. Other requests will be considered at GAC's discretion

### Items NOT available under the program

1. Food
2. Vehicle repairs
3. Vehicle registrations
4. Purchasing art
5. Business advertising costs



Flexible Program Option

# Technology

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## Overview

The aim of the Technology Program is to improve access to information technology for Gumala Members. Providing our Members with their own technology will assist in their communication, employment applications, work and education. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

Please note that eligible Members can only receive assistance for a new computer purchase once every two years. For example, if you access the Technology Program to purchase a computer in the 2023-24 financial year, you may not do so again until the 2025-26 financial year. This program can be used for computer hardware, repairs, mobile phones, computer software and/or accessories e.g. mouse, bag, etc. A tax invoice or quote must be sourced from the goods or service provider and sent to Gumala with the Flexible Program application form.

## Supporting Documents

- 1. Program application form
- 2. Tax invoice or quote

### Items available under the program

- 1. Desktop computers
- 2. Monitors
- 3. Speakers, mouse and keyboards
- 4. Laptops
- 5. iPads/tablets
- 6. Warranties/repairs
- 7. Mobile phones

### Items NOT available under the program

- 1. Televisions
- 2. Gaming consoles or accessories



## Flexible Program Option



# Healthy Living

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## Overview

The aim of the Healthy Living Program is to improve the general health and wellbeing of Gumala Members by providing access to a number of goods and services that will have a direct and positive impact. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

The goods or services being applied for will provide a direct positive impact on the Member's life. Decisions around these applications are at GAC's discretion and based on the individual circumstances of that application and whether the assistance will result in improving the health and wellbeing of the Member.

## Supporting Documents

1. Program application form
2. Tax invoice or quote

### Items available under the program

1. Whitegoods
2. Household items
3. Clothing
4. Childcare
5. Travel and accommodation
6. Fuel (limit \$500)
7. Food vouchers (limit \$500)
8. Rent and mortgage payments
9. Fines
10. Other requests will be assessed on a case-by-case basis

### Items NOT available under the program

1. Cigarettes
2. Alcohol
3. Gambling e.g. Lotto
4. Cash converters and quick loans
5. Jewellery



Flexible Program Option

# Medical

## Overview

The aim of the Medical Program is to provide support with medical and health-related expenses to Gumala Members and their immediate family. The program can be used for health insurance policy premiums, ambulance cover or put towards medical bills. Any assistance provided would be paid directly to the health fund provider or supplier. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

Members may access these funds to pay for any medical or health-related goods or services. A tax invoice or quote from the goods or service provider must be sent to Gumala with the Flexible Program application form.

## Supporting Documents

- 1. Program application form
- 2. Tax invoice or quote
- 3. Medical evidence/PATS letter (\*for travel and accommodation only)

### Items available under the program

- 1. Health insurance
- 2. GP/specialist bills
- 3. Dental, Chiropractor, Physiotherapist
- 4. Natural medicine
- 5. Medical equipment
- 6. Pharmacy items (prescriptions only)
- 7. Rehabilitation
- 8. Dietitian fees or meal programs
- 9. Travel and accommodation\*

### Items NOT available under the program

- 1. Food
- 2. Clothing



**\* Travel and accommodation requests for medical purposes will require medical evidence. Patients eligible for the Patient Assisted Travel Scheme (PATS - WA Country Health) will not be eligible, unless they can show evidence that PATS will not cover the costs of travel.**

## Flexible Program Option



# Vehicle Support

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## Overview

The aim of the Vehicle Support Program is to provide assistance to Gumala Members and their immediate family with the reasonable costs associated with owning a vehicle. It is important that families have access to safe and reliable transport. The program will assist by alleviating the financial burden of the costs associated with maintaining a vehicle, such as mechanical repairs, tyres, servicing, vehicle registration and insurance. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

Members may apply for all or part of an invoice to be paid. A tax invoice or quote must be sourced from the goods or service provider and sent to Gumala with the Flexible Program application form. If the vehicle is not registered in the Member's name because of the circumstances listed below, this must be acknowledged by ticking the box on the program application form:

- Bill or account in the Member's spouse's name, or
- Member shares a vehicle with family or friends and the bill/account is not in their name.

The application cannot be processed if the bill is not in the Member's name without this acknowledgement.

## Supporting Documents

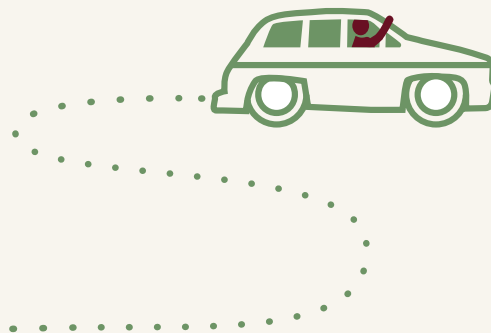
1. Program application form
2. Tax invoice or quote
3. Acknowledgement (if required)

### Items available under the program

1. Repairs
2. Servicing
3. Tyres
4. Registration
5. Insurance
6. Modifications for safety reasons

### Items NOT available under the program

1. Fuel
2. Driver's fines
3. Vehicle modifications for aesthetic reasons only







Flexible Program Option

# Home Repairs

## Overview

The aim of the Home Repairs Program is to improve household and living conditions of Gumala Members and their family. The program will provide financial assistance with property maintenance or repairs and renovations. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

Members may access these funds to pay for any repairs or services for their home. Where a property is rented, maintenance requirements should be attended to by the landlord. Where significant maintenance or renovations are requested, proof of property ownership may be requested. Where the home is in the name of the Member's spouse or another family member, this must be acknowledged by ticking the box on the program application form. All works should be carried out by a registered and licensed Australian business. A tax invoice or quote must be sourced from the service provider and sent to Gumala with the Flexible Program application form and any other documents as requested by GAC.

## Supporting Documents

- 1. Program application form
- 2. Tax invoice or quote
- 3. Written consent of landlord (if required)
- 4. Proof of property ownership (if required)
- 5. Acknowledgement (if required)

### Items available under the program

- 1. Electrical
- 2. Plumbing
- 3. Building/carpentry
- 4. General maintenance
- 5. Tiling and painting
- 6. Glaziers/glass repairs
- 7. Landscaping
- 8. Skip bins

### Items NOT available under the program

- 1. Food
- 2. Clothing
- 3. Insurance
- 4. White goods
- 5. Furniture

## Flexible Program Option



# Home Ownership

## Overview

The aim of the Home Ownership Program is to assist Members with a deposit or capital towards the purchase of a home. Members can choose to place all or part of their Flexible program balance in a trust account for up to two financial years. Any monies placed in this trust account in the previous financial year can be combined (if it is within the two financial year period). The money can remain in a trust account until property settlement is scheduled, and then the funds would be transferred to the settlement agent directly on the Member's behalf. Members may pool their funds together. The program will run from 1 July 2023 to 30 June 2024. If the funds are not required for settlement within the two-year timeframe that the program allows, the funds and any respective may be returned to GAC. Members may only use these funds towards settlement for purchasing a property.

## Guidelines/Policy

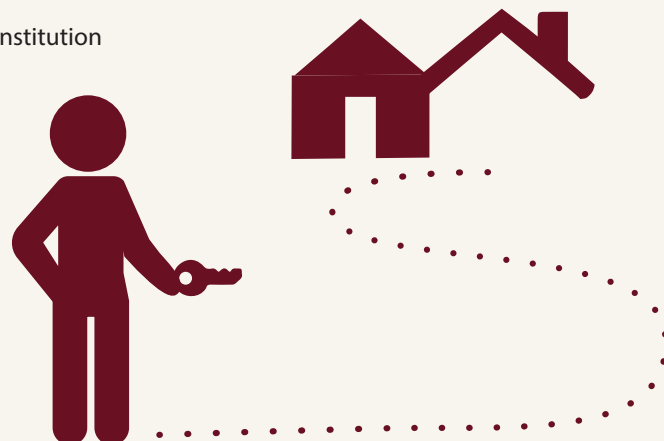
The program will be available to homebuyers for the purchase or the construction of a home for residential purposes. The money can be placed into a trust account for up to two years in the Member's name and will be released once the property is ready to be settled and the following pieces of evidence have been provided to GAC:

1. Written approval from the lending institution that you have been approved for a home loan
2. A copy of the contract of sale confirming the property sale price and address
3. Written instructions from the Member's settlement agent confirming the date of settlement and provision of the details required for the settlement funds to be transferred

If the funds are not required for settlement within the two-year timeframe that the program allows, the funds may be returned to GAC.

## Supporting Documents

1. Written approval from the lending institution
2. Contract of sale for the property
3. Settlement instructions





Flexible Program Option

# Sport & Recreation

## Overview

The aim of the Sport and Recreation Program is to encourage and promote the participation of Gumala Members and their family in sport and recreational activities. The program will cover costs for club fees, event participation fees, travel and accommodation, clothing and footwear. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

Members may access these funds to pay for any sport or recreational events that either they or an immediate family member is participating in or attending. A tax invoice, quote or supporting letter from the club must be sourced and sent to Gumala with the Flexible Program application form. Payments will be made directly to suppliers. If payments are being made to clubs or organisations, a supporting letter should be sourced and should include the official club or organisation's bank account details for payments.

## Supporting Documents

- 1. Program application form
- 2. Tax invoice or quote
- 3. Letter from the club or organisation (if relevant)

### Items available under the program

- 1. Club merchandise
- 2. Registration or participation fees
- 3. Travel and accommodation
- 4. Fuel (limit \$500)
- 5. Equipment (hunting, fishing, camping and boating)
- 6. Footwear and clothing
- 7. Other requests will be considered at GAC's discretion

### Items NOT available under the program

- 1. Food



## Flexible Program Option



# Lore

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## Overview

The aim of the Lore Program is to support Gumala Members and their immediate family to attend and participate in Lore ceremonies. The program will offer support to families for travel, food, fuel, accommodation, flights and camping equipment. The program will run from 1 July 2023 to 30 June 2024. Assistance for Lore ceremonies will only be available during Lore season.

## Guidelines/Policy

Members may access these funds to pay for goods or services that encourage practicing culture. Members may also access these funds when attending and participating in Lore ceremonies. A tax invoice or quote must be sourced from the goods or service provider and sent to Gumala with the Flexible Program application form.

## Supporting Documents

1. Program application form
2. Tax invoice or quote

### Items available under the program

1. Accommodation
2. Food (limit \$500)
3. Fuel (limit \$500)
4. Camping supplies
5. Flights

### Items NOT available under the program

1. Vehicle repairs
2. Tyres



## Other Programs

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### Emergency Assistance

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The intention of this service is to provide Members with immediate, short-term assistance during a time of life-threatening or potentially life-threatening circumstances. After immediate assistance is provided, alternative specialist services will be identified for Members to approach for further assistance.

This service will only be available to Members who are experiencing an extreme life change, including potential or immediate life-threatening situations. Members experiencing the following circumstances may be supported:

- Getting out of jail
- Getting out of hospital
- Getting to a hospital urgently
- Natural disaster impacting place of residence
- Domestic or family violence
- Severe financial hardship
- Homelessness
- Other potential or immediate life-threatening situation

The assistance is only available after the Flexible Program funds have been used. The assistance will be capped at \$1,200 per Member per occasion. Each application will be assessed on a case-by-case basis, and approvals on these applications are at the discretion of GAC. GAC also reserves the right to request supporting documentation to support the application.

If assistance with an accommodation bond is required, this will be taken from the Member's current or future Flexible funds (if current funds are exhausted).

For further information about how to apply for Emergency Assistance, please see the GAC website or contact the office. Please note that Emergency Applications can take up to 5 business days to process.

## Other Programs



# Member Sponsorship

## Overview

The aim of the Member Sponsorship Program is to be able to provide financial support and resources to Members who are excelling in their community and have been given an opportunity to participate in a once in a lifetime educational, cultural or health and wellbeing related event, that they would not otherwise be able to afford.

## How to apply

To apply for a Member Sponsorship, please complete the Member Sponsorship application form with as much detail as possible and provide supporting documentation (e.g., letter of invitation, acceptance to an event, invoices/event information etc.) or contact the office for further advice and information about the program.

## Guidelines/Policy

All sponsorship applications are considered at the sole discretion of GAC. Applications will be assessed and may be referred to the GAC Board for approval, therefore please allow as much time as possible for applications to be assessed. If your application is time sensitive, please highlight this to us by writing this on your application form.

If approved, sponsorships are not paid directly to the Member, but rather, goods and services are coordinated on their behalf, or payment is made to suppliers, schools, community groups or organisations.

If your application is approved, our PR and Communications Officer will be in touch with you to see if you would like to feature your story in GAC's newsletter or on social media, however this is optional, and participation is at the discretion of the Member.

Where a Member is a part of a community group or team, for the group to receive sponsorship as opposed to the individual Member, a test will be carried out to see what proportion of funds is benefitting the Member. This is to ensure the majority of sponsorship funds are prioritised to Members.

## Please note the following:

Applications are specific to the participant of the event and in the case of a minor, we allow for only one parent to accompany the minor (may not be the member as the spouse may go instead with the beneficiary/participant).

We do not reimburse members for deposits, or any payments made without authorisation.



## Other Programs

# Skills Development

## Overview

The aim of the Skills Development Program is to support Members who are looking for employment and/or are wanting to upskill themselves with the aim of securing employment or advancing their career. The program offers funding for recognised training, courses, tickets and licences that will assist Members to achieve pathways to employment and/or build on existing qualifications and skills. The Skills Development program also offers career guidance, resume and cover letter assistance, interview techniques, as well as supporting Members in finding employment opportunities. The program will run from 1 July 2023 to 30 June 2024.

## Guidelines/Policy

Members who are looking for employment may use the funds available under this program to get tickets, licences and other training that is delivered by registered training organisations (RTOs) in Western Australia. In order to do this, Members must contact the Employment and Skills Development Officer directly on [gacjobs@gumala.com.au](mailto:gacjobs@gumala.com.au). They will be guided and assisted to identify a career path and associated training required.

Once the Employment and Skills Development Officer has identified and confirmed with the Member the appropriate training course and provider, the Member will be enrolled and the course paid for. The maximum value of funding available to each Member is \$3,000. A Member must successfully complete a training program or acquire a licence before again being able to access funds under this program. GAC will request evidence from Members of completion of their training.

Once a Member has secured employment, the funds may be used to support the purchase of related equipment such as work boots and tools.

If a Member is enrolled in training but does not attend without providing a genuine reason such as a passing in the family or serious illness, they will not be eligible to apply for Skills Development funding again until the following financial year.

The Employment and Skills Development Officer also offers career guidance, assistance with resumes, cover letters and interviews, and can support Members in securing employment opportunities.

## Supporting Documents

GAC may request additional evidence or supporting documents at its discretion.

### Items available under the program

1. Courses provided by registered training organisations (RTOs)
2. Tickets and licences
3. Resume, cover letter and interview skills assistance
4. Assistance with purchasing equipment such as boots, PPE and tools once employment has been secured
5. Assistance with pre-employment interview clothing once proof of interview confirmed (capped at \$150)

6. Career guidance and supporting members in finding employment opportunities
7. Other training will be considered at GAC's discretion

### Items NOT available under the program

1. Food and fuel
2. Transport
3. Accommodation
4. Clothing (outside of that already listed)
5. Technology





# GUMALA ABORIGINAL CORPORATION

## 2023-24 MEMBER SPONSORSHIP

### APPLICATION FORM



#### Section 1 – Personal Details

Member's Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\*REQUIRED\*

Language Group: ☐ Banjima ☐ Yinhawangka ☐ Niyaparli

**If this request is for a child, please provide their information below:**

Child's Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

School name (if request is school related): \_\_\_\_\_

Language Group: ☐ Banjima ☐ Yinhawangka ☐ Niyaparli

#### Section 2 – Category

*Please select the category that fits the closest with your request.*

☐ Education and Training ☐ Health and Wellbeing ☐ Cultural Purposes

☐ Community Development ☐ Other: \_\_\_\_\_

#### Section 3 – Summary of Request

*Please give a detailed description of your request.*


Head office: 1 Stadium Road, Tom Price WA 6751 | Postal address: PO Box 3167, East Perth, WA 6892

Phone: 1800 486 252 (1800 GUMALA) | Email: [applications@gumala.com.au](mailto:applications@gumala.com.au) | Fax: 08 9188 1846

Your personal information is protected by the Privacy Act 1988 and is collected by GAC for the administration of member benefits and services.

**COMPLETE FORM OVER PAGE**

**Section 4 – Reason for Request**

*Please describe how this request will benefit you or your family, and the reasons behind your request.*


**Section 5 – Goods / Services**

*As we can only pay directly to suppliers, we will need a breakdown of the goods/services requested and the associated costs. We cannot consider your request without this.*

Description of Items:	Supplier:	Payment Due Date:	Amount:
<i>(e.g. football boots)</i>	<i>(e.g. Sports Plus)</i>		
<b>Total:</b>			

Comments:

--

*Please complete the application form in full and note that GAC will contact Members regarding the outcome of their application, whether accepted or declined.*

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Head office: 1 Stadium Road, Tom Price WA 6751 | Postal address: PO Box 3167, East Perth, WA 6892**

**Phone: 1800 486 252 (1800 GUMALA) | Email: [applications@gumala.com.au](mailto:applications@gumala.com.au) | Fax: 08 9188 1846**

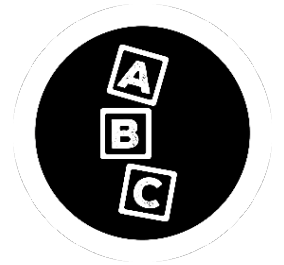
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# GUMALA ABORIGINAL CORPORATION

## 2024 EDUCATION ASSISTANCE

### APPLICATION FORM



This program opens 1 November 2023 and runs through  
until 31 October 2024

#### Section 1 – Personal Details

Student's Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Caregiver's Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\*REQUIRED\*

Language Group: ☐ Banjima

☐ Yinhawangka

☐ Niyaparli

#### Section 2 – Program Selection

☐ Kindy (\$500)

☐ Primary School (\$2,000)

☐ High School (\$2,500)

#### School Information

Name of School: \_\_\_\_\_

Location of School: \_\_\_\_\_

☐ I have attached my child's proof of enrolment (only required when payments are not being made directly to the school).

***If required, your application will not be processed without current enrolment evidence.***

#### Section 3 – Goods / Services

Description of Items:	Supplier:	Amount:
<small>(e.g. school shoes)</small>	<small>(e.g. Hedland Shoes)</small>	
	<b>Total:</b>	

Comments:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Head office: 1 Stadium Road, Tom Price WA 6751 | Postal address: PO Box 3167, East Perth WA 6892  
Phone: 1800 486 252 (1800 GUMALA) | Email: [applications@gumala.com.au](mailto:applications@gumala.com.au) | Fax: 08 9188 1846

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Member benefits and services.*









# GUMALA ABORIGINAL CORPORATION

## 2023-24 TERTIARY ASSISTANCE

### APPLICATION FORM



#### Section 1 – Personal Details

Member's Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\*REQUIRED\*

Language Group: ☐ Banjima

☐ Yinhawangka

☐ Nyiyaparli

#### Section 2 – Program Selection

☐ Certificate I - II

☐ Certificate III - IV

☐ Diploma or Above

#### Course Information

Name of School/Institute: \_\_\_\_\_

Name of Course and level to be studied:

\_\_\_\_\_  
\_\_\_\_\_

☐ I have attached current confirmation of enrolment in my course for this semester.

**Acceptance letters are not considered sufficient proof of enrolment and your application will not be processed without current enrolment evidence.**

#### Section 3 – Goods / Services

Description of Items:	Supplier:	Amount:
<small>(e.g. textbooks)</small>	<small>(e.g. Co-op Bookshop)</small>	
	<b>Total:</b>	

Comments:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Head office: 1 Stadium Road, Tom Price WA 6751 | Postal address: PO Box 3167, East Perth WA 6892

Phone: 1800 486 252 (1800 GUMALA) | Email: [applications@gumala.com.au](mailto:applications@gumala.com.au) | Fax: 08 9188 1846

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# GUMALA ABORIGINAL CORPORATION

## 2023-24 FUNERAL ASSISTANCE

### APPLICATION FORM



#### Section 1 – Personal Details

Member's Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\*REQUIRED\*

Language Group: ☐ Banjima

☐ Yinhawangka

☐ Nyiyaparli

#### Section 2 – Funeral Details

Please provide the details of the funeral you are attending. If you do not have a funeral notice, you should contact Gumala to see if we have it on file.

Date & location of funeral: \_\_\_\_\_

Date I want to leave: \_\_\_\_\_

*Please note that this is just a guide for Member Services. If your application was not submitted with 5 business days' notice, or you have not provided all information needed, we cannot guarantee your application will be processed before this date.*

#### Section 3 – Goods / Services

Description of Items:	Supplier:	Supplier Location:	Amount:
<small>(e.g. flowers)</small>	<small>(e.g. Perth Flower Co.)</small>	<small>(e.g. North Perth)</small>	
Total:			

Please read below carefully and ensure that you have included all relevant information. Please note your application may be declined if information is missing and Member Services is unable to contact you.

- ☐ I have provided names of suppliers and outlined the amounts.
- ☐ I have provided all relevant quotes or invoices (not applicable for food or fuel).
- ☐ I have provided a funeral notice or ensured that Gumala has the relevant notice on file.
- ☐ For accommodation, I have made a booking and am aware that I may need to provide a security bond.

Comments:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Head office: 1 Stadium Road, Tom Price WA 6751 | Postal address: PO Box 3167, East Perth WA 6892

Phone: 1800 486 252 (1800 GUMALA) | Email: [applications@gumala.com.au](mailto:applications@gumala.com.au) | Fax: 08 9188 1846

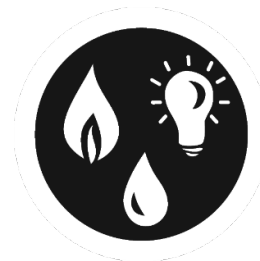
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# GUMALA ABORIGINAL CORPORATION 2023-24 UTILITIES PROGRAM APPLICATION FORM



## Section 1 – Personal Details

Member's Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Language Group: <sup>\*REQUIRED\*</sup>

☐

Banjima

☐

Yinhawangka

☐

Nyiyaparli

## Section 2 – Utilities Selection

Please select only one utility per application form.

If you require access to two different utilities, please complete two application forms.

☐

Electricity

☐

Water

☐

Gas

☐

Internet

☐

Phone bills

☐

Rates (local council)

☐

Registration

### Section 2.1 – Relationship Statement

If your utility bills are not in your name, you will need to complete this section.

Otherwise, please move on to Section 3.

Please read the statement below carefully and tick the box if you agree. Your application cannot be processed without this.

☐

I acknowledge that I am requesting GAC to make a payment for goods or services that are not in my name, however I confirm that my relationship to this person means that payment of these goods or services will benefit me.

## Section 3 – Goods / Services

Description of Items: <small>(e.g. water bill)</small>	Supplier: <small>(e.g. Water Corporation)</small>	Amount:
		<b>Total:</b>

Comments:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Head office: 1 Stadium Road, Tom Price WA 6751 | Postal address: PO Box 3167, East Perth WA 6892

Phone: 1800 486 252 (1800 GUMALA) | Email: [applications@gumala.com.au](mailto:applications@gumala.com.au) | Fax: 08 9188 1846

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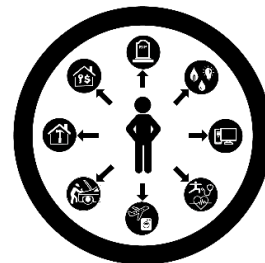








# GUMALA ABORIGINAL CORPORATION 2023-24 FLEXIBLE PROGRAM APPLICATION FORM



## Section 1 – Personal Details

Member's Name: \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**\*REQUIRED\***

Language Group: ☐ Banjima ☐ Yinhawangka ☐ Nyiyaparli

## Section 2 – Program Selection

Please select only one program per application form.

If you require access to two different programs, please complete **two application forms**.

- ☐ Technology
- ☐ Healthy Living
- ☐ Medical
- ☐ Home Repairs

- ☐ Home Ownership
- ☐ Lore
- ☐ Sport & Recreation
- ☐ The Arts
- ☐ Vehicle Support (Please see section 2.1)

### Section 2.1 – Relationship Statement

*If your vehicle bill is not in your name, you will need to complete this section.*

*Otherwise, please move on to Section 3.*

**Please read the statement below carefully and tick the box if you agree. Your application cannot be processed without this.**

☐

I acknowledge that I am requesting GAC to make a payment for goods or services that are not in my name, however I confirm that my relationship to this person means that payment of these goods or services will benefit me.

## Section 3 – Goods / Services

Description of Items:	Supplier:	Amount:
(e.g. fridge and freezer)	(e.g. Tom's Hardware)	
		Total:

Comments:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Head office: 1 Stadium Road, Tom Price WA 6751 | Postal address: PO Box 3167, East Perth WA 6892

Phone: 1800 486 252 (1800 GUMALA) | Email: [applications@gumala.com.au](mailto:applications@gumala.com.au) | Fax: 08 9188 1846

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**TOM PRICE HEAD OFFICE**  
**1 Stadium Road, Tom Price, WA 6751**

**PERTH OFFICE**  
**Level 2, 165 Adelaide Terrace, East Perth WA 6004**  
**PO Box 3167, East Perth WA 6892**

**Freecall 1800 486 252**  
**Phone +61 (08) 9219 4500**  
**Fax +61 (08) 9188 1846**

**[info@gumala.com.au](mailto:info@gumala.com.au)**  
**[www.gumala.com.au](http://www.gumala.com.au)**

**[facebook.com/GumalaAboriginalCorporation](https://facebook.com/GumalaAboriginalCorporation)**