

**Scroll down to find out more about these opportunities in January:**

**Domestic Assistant – Fiona Stanley Hospital.**

**Riggers – FIFO**

**Baggage Handlers and Aircraft Cleaners – Perth Airport**

**Driller Assistants – McKay drilling – FIFO**

**Utilities FIFO**

**Business Support Administrator**

**Scaffolder – FIFO or DIDO**

**Business Trainee**

**Boilermaker Welder**

**Golf Course Maintenance**

**Domestic Assistant – Fiona Stanley Hospital**

Serco is an extraordinary company, making a positive difference to people's lives every day. We are part of a team of 70,000 people delivering essential services on behalf of governments and organisations around the world.

Our values are Trust, Care, Innovation and Pride and these underpin everything. Our people help in ways that matter. We are curious, creative, and collaborative. We are passionate about what we do.

Since 2014, we have been caring for Western Australians at the flagship 783-bed Fiona Stanley Hospital in Murdoch. Our team of more than 1,000 employees specialise in creating better patient experiences. We deliver non-clinical services that put the needs of patients and healthcare professionals first.

We bring fresh ideas from across businesses and the wider world, and put them to work wherever they are needed. We pride ourselves on our ability to listen, bring fresh thinking and work in partnership to deliver quality patient care.

Are you a person who cares and wants to make a positive difference? We would like to hear from you.

Cleaning Services are committed to providing a hygienically clean and safe environment for all individuals at Fiona Stanley Hospital. We understand that high standards of cleanliness are essential to patient care. Our goal is to respond to all cleaning requests in a flexible and timely manner. Our cleaning teams are competent and trained in safe and effective cleaning methods. We pay close attention to detail and always recognise the importance that cleanliness plays in patient care in promoting a healing environment, conducive to well-being.

**Reporting to the Hospitality Experience Co ordinator you will be responsible for but not limited to:**

- Undertake cleaning tasks as required to maintain service delivery
- Carry out housekeeping and/or domestic tasks as required
- Advise helpdesk on any defects within own area of responsibility
- Excellent customer service to our patients, clinical staff and the general public

**To be successful in this position you will have-**

- Availability to work shifts 7 days per week / 24 hours a day (if you are unable to work a minimum of 3-4 shifts per week please do not apply)
- Ability to take direction and follow set processes
- Good communication skills

- An aptitude towards customer service and patient care
- The ability to use hand-held technology, as tasks and duties will be delegated using your individual PDA's
- Previous experience in cleaning will be preferred, but is not completely necessary

**Please Note:**

- We are hiring for Casual positions only - no guarantee of hours however you must be flexible with your availability
- You will be required to undertake a police check and a pre-employment medical with a drug and alcohol test as part of the recruitment process.

Serco's work at Fiona Stanley Hospital is ground-breaking. We are working with new and innovative technologies in a state of the art facility and we are looking for team members who can bring with them passion, commitment and the dedication to work as one team to deliver an exceptional patient experience.

**The benefits:**

Serco employees at Fiona Stanley are rewarded with great benefits, including:

- A competitive salary
- Access to global career opportunities
- Staff Recognition Programs
- Plenty of social club and community fundraising activities

**To apply:** <https://www.serco.com/aspac/careers>

Serco is committed to diversity and inclusion. If you are inspired to make a positive difference, find out more about us at [www.serco-ap.com.au](http://www.serco-ap.com.au)

## **Riggers - Linkforce**

- Location: Perth
- Type: Contract
- Post Date: Fri Jan 5 06:18:10 2018
- Ref: BBBH436

Join forces with Linkforce, the leading shutdown maintenance service provider to the mining and resources sector. Secure consistent shutdown maintenance works across 30+ iron ore mine sites and gold operations. We are on the lookout for top quality personnel to join our growing maintenance team!

We are currently seeking Basic, Intermediate and Advanced **Riggers** for fly-in-fly-out shutdown maintenance works.

### **Why join forces with Linkforce?**

- Mobilise to site from Perth, Newman, Kalgoorlie, or Port Hedland
- Maintain all areas of a fixed plant such as screens, crushers, conveyors, chutes, pulleys, drives etc.
- Consistent or sporadic work levels dependant on your availability
- Full training provided, gain nationally accredited and industry based qualifications
- Competitive pay rates including on site benefits and entitlements
- Mentorship program, upskilling, career progression, and pay increases
- Safe, supportive and friendly working environment
- Uniforms and PPE provided

### **What do I need to apply?**

- High Risk Work Card
- Current Australian Drivers Licence
- Ability to pass a drug and alcohol screen (ongoing)

### **Also desirable, though not essential to apply**

- Working at Heights
- Confined Space and Gas Test Atmospheres
- Basic Fire

Successful applicants will be trained and inducted to attend all our client sites. This means you will have ample work opportunities, gain exposure to multiple sites and varied scopes of work. Receive mentoring from experienced high risk work personnel and our leadership team. Join forces with Linkforce and build your career in mining maintenance.

### **How to join?**

Click the 'apply now' button and submit your resume to be considered.

<https://www.linkforce.com.au/careers/>

For more information about Linkforce please visit our website [www.linkforce.com.au](http://www.linkforce.com.au)

**Please note:** Due to the high volume of applications received, only those shortlisted for this position will be contacted.

## **Expression of Interest - Baggage Handlers and Aircraft Cleaners - Perth Airport - Qantas Ground Services (QGS) Part time**

- Challenge yourself to work a variety of different shifts, in all weather conditions
- Provide excellent service in a constantly changing operational environment
- Casual opportunities at Perth Airport

At Qantas, we represent Australia to the world. Our diverse country is known for our spirit, mateship, and a can-do attitude.

Qantas Ground Services (QGS) is a wholly owned subsidiary of Qantas Airways and we're responsible for providing ground handling services to the Qantas Group, including warehouse freight handling to Qantas Freight, Australia's largest independent air freight services business.

We understand priorities and what needs to be delivered, taking the initiative to keep things moving. Taking ownership is critical. We work hard all year round and shift work can be very demanding on our bodies and loved ones, so why do we do it? We do it because we're passionate about our company and the people who choose to fly our iconic brand and we understand the important part we play in delivering a memorable customer experience.

As part of our airport operation you will work as baggage handler where you will load and unload all baggage on and off the aircraft or as a cleaner responsible for all cleaning of the aircraft. You will operate tugs and other equipment on a day to day basis within set occupational health and safety guidelines. You'll also operate communication aids and computer equipment as required.

You'll have –

- A current and valid provisional or full state or territory manual driver's license
- Recent experience in a manual handling or physical role, working within a fast paced operational environment. It is a requirement that you can repetitively lift 32kgs.
- A passion for working safely at all times
- The ability to work all shifts in our dynamic 24 hour, 7 day a week, rotational shift roster (meaning shifts will vary from week to week)
- Phrases like *"sure, I can do that"* and *"how may I help you"* are a part of your everyday vocabulary

If you have answered yes to the above, then we want you to register your interest.

**You must be available to attend a 3 hour assessment centre if successful through the initial recruitment process.**

The recruitment process will also require you to pass:

- Medical Check including health & fitness and Alcohol and Other Drugs test; and
- Security / Background Check including Federal Police Check.

[https://qantas.wd3.myworkdayjobs.com/en-US/Qantas\\_Careers/job/Perth-Airport-Perth/Expression-of-Interest---Baggage-Handlers-and-Aircraft-Cleaners---Perth-Airport---Qantas-Ground-Services--QGS- R39972](https://qantas.wd3.myworkdayjobs.com/en-US/Qantas_Careers/job/Perth-Airport-Perth/Expression-of-Interest---Baggage-Handlers-and-Aircraft-Cleaners---Perth-Airport---Qantas-Ground-Services--QGS- R39972)

Qantas is an equal opportunity employer, so by coming to work for us, you'll be part of an organisation that encourages diversity, supports charities and environmental initiatives. We encourage Aboriginal and Torres Strait Islander, and people of all backgrounds to apply. If you're ready to step into a culture that will challenge and excite you, submit an application and let's explore how we go places together.

## **Driller Assistants – McKay Drilling**

**McKay Drilling is a leading WA based drilling company specialising in Diamond, Reverse Circulation and Hydro Drilling.**

We are seeking applications for experienced Driller Assistants and new to industry Utility Workers for upcoming projects. You will have the motivation to build your drilling career and a willingness to uphold and practice McKay Drilling's values for safety and performance.

Provide support to your supervising Driller and the drilling team in order to achieve operational performance targets and safety initiatives, whilst complying with all company and client policies and procedures.

### **BENEFITS**

- Rewarding pay;
- On the job training and mentoring;
- Drilling Operations certification;
- Structured career path;
- 24/7 employee support services;
- Industry leading technology and equipment.

### **ABOUT THE JOB**

This is a FIFO role on a 2/1 roster from Perth. You will be working as part of a small team on 12 hour shifts in remote locations.

### **KEY RESPONSIBILITIES**

- Sample presentation;
- Rod handling;
- Maintaining a clean and safe work site;
- Cleaning of drill rig and ancillary equipment;
- Equipment maintenance;
- Driving and general housekeeping;
- Ensuring personal compliance with Company WHS regulations and site-specific rules.

### **ABOUT YOU**

Service focused with a professional approach and the ability to communicate clearly and concisely. With excellent attention to detail, organisation and time management skills, you will be able to apply knowledge in a practical, commercial manner. Additionally, you will have a proven ability to work in a physically demanding role under pressure.

### **KEY REQUIREMENTS**

- **Perth based FIFO roster 2/1;**
- 12-hour days;
- HR Drivers' License;
- National police clearance;
- Able to pass a role specific medical and drug and alcohol screening.

Please note: Applicants **MUST** be physically fit and will be required to pass a pre-employment medical and regular drug and alcohol screening. Only Perth based applications with a current HR licence will be considered.

*Please note: Candidates that do not meet the essential requirements will not be considered.*

*Shortlisting will commence immediately and only shortlisted candidates will be contacted for an interview.*

*McKay Drilling would like to encourage Indigenous and Female applicants to apply.*

<https://www.seek.com.au/job/35189635?type=standout&userqueryid=2a63c6b674a9e3e3accd37a136187d34-2348411>

## UTILITIES FIFO – Cater Care

Cater Care Services are currently seeking reliable and experienced Utility staff for our existing projects located throughout Western Australia.

We have requirements for:

- Utility Staff (housekeepers, kitchenhands, Mine site Cleaners)

The successful applicants will have the following skills or experience:

- Current Police Clearance
- Motivated by customer satisfaction
- Excellent attention to detail
- Adaptable and flexible
- Demonstrated experience within a camp environment
- Able to start immediately

As a company we are successful only through the services and commitment of our employees, demonstrating our value of Care, Pride and Community in all that they do for our internal and external customers. We provide the following benefits to assist with maintaining that very important work/life balance.

- Training and Development opportunities
- Internal transfer opportunities
- Travel Club Getaways
- Corporate Health Fund rates
- Discounted Car Hire

To apply for these positions please send your updated CV, along with copies of your relevant Trade certs to [finn.bradnam@catercare.com.au](mailto:finn.bradnam@catercare.com.au)

Cater Care values Workplace Diversity and encourages Indigenous people to apply for our positions.

## **Business Support Administrator - ATCO Gas Australia**

### **ATCO Gas Australia**

ATCO Gas Australia owns, operates and maintains the largest gas infrastructure network in Western Australia. The company serves Geraldton, Kalgoorlie, Albany, Bunbury, Busselton, Harvey, Pinjarra, Brunswick Junction, Capel and the Perth greater metropolitan area, including Mandurah. Combined, ATCO Gas Australia has more than 14,000km of distribution pipelines connecting over 740,000 consumers.

**With approximately 7,000 employees and assets of \$21 billion, ATCO is a diversified global corporation delivering service excellence and innovative business solutions in Structures & Logistics (workforce housing, innovative modular facilities, construction, site support services, and logistics and operations management); Electricity (electricity generation, transmission, and distribution); Pipelines & Liquids (natural gas transmission, distribution and infrastructure development, energy storage, and industrial water solutions); and Retail Energy (electricity and natural gas retail sales). More information can be found at [ATCO.com](http://ATCO.com).**

We have a vacancy available for a Business Support Administrator to join the Fleet and Facilities Team in our Jandakot Office on a 12 month fixed term contract commencing January 2018. This role will report to the Facilities Coordinator and provide administrative support to the Corporate Services and Legal business unit.

#### **Key Responsibilities:**

We have a vacancy available for a Business Support Administrator to join the Fleet and Facilities Team in our Jandakot Office on a 12 month secondment commencing January 2018. This role will report to the Facilities Coordinator and provide administrative support to the Corporate Services and Legal business unit.

#### **Key Responsibilities:**

- Answering calls and responding to enquiries
- Maintaining the filing system
- Monitoring stationery and office supplies
- Maintaining the vehicle register
- Arranging vehicle servicing and repairs with staff and external service providers
- Monitoring and maintaining AGA's leases
- Administering AGA's security system, including user access
- Arranging facility maintenance and repairs with external service providers
- Providing other administration support, including FBT reporting
- Preparing meeting agendas, correspondence and minutes
- Arranging national and international travel, meetings and hospitality arrangements as required
- Raising / coordinating purchase orders, establishes new vendors and coordinates the processing of financial accounts, including expenditure
- Providing support and assistance for corporate events

#### **The successful candidate will:**

- Have experience in a similar administration position
- Have demonstrated interpersonal and communication skills (written and oral)
- Have good analytical skills with an eye for quality and high attention to detail
- Have good computer skills including solid experience in Excel. SAP experience is desirable.
- Be organised with proven time management skills to effectively deliver multiple priorities
- Have the ability to work effectively as part of a team and deliver excellent customer service

If this sounds like you, please apply online attaching your resume and cover letter.

<https://awdc-wagov.bigredsky.com/page.php?pageID=160&windowUID=0&AdvertID=214806>

Applications are open until 9am, Thursday 11 January 2017, however the company reserves the right to close the advertising at an earlier date.

## **Scaffolder-Programmed Industrial Maintenance**

### **Job Description**

Programmed is currently seeking Advanced Scaffolders to join our shutdown team for various shuts both DIDO and FIFO from Perth.

Successful applicants will have previous mine site or refinery experience, with a strong work ethic and demonstrated commitment to safety.

What you need to know:

- FIFO or DIDO from Perth
- Camp accommodation provided (where applicable)
- Great pay rates on offer
- 12 hour shifts
- Both day and night shifts available
- Great team environment Work with a team committed to your safety

### **Required Skills/Knowledge:**

To be successful in this role, you will have:

- Advanced Scaffolding ticket
- Current nationally accredited Working at Heights ticket
- Current nationally accredited Confined Space ticket
- Previous mining and/or shutdown experience
- Ability to pass a pre-employment medical and drug and alcohol screen
- Ability to provide a clear National Police Clearance (valid within 12 months)
- Demonstrated commitment to safety

### **Other Information:**

Programmed Industrial Maintenance provides a variety of services to heavy industrial sites in the mining, resource and energy sectors.

Our maintenance services include: Industrial planned preventative & breakdown maintenance; shutdowns and project works. Works are delivered by qualified and experienced, directly employed tradespeople and engineers, with the support of 10 engineering workshops across Australia.

### **How to Apply:**

Click the link to apply - <http://careers.programmed.com.au/caw/en/job/942834/wa-advanced-scaffolder-various-shutdowns>

Call 9229 8383



## **Boilermaker Welder - Programmed Industrial Maintenance**

Location: Kwinana Strip

Work Type: Casual

Closing Date: 2018-01-31 5:00 PM

### **Job Description**

Programmed Industrial Maintenance is currently seeking Boilermakers with previous mining experience to join our Shutdown team at various sites (DIDO and FIFO).

Successful applicants will have previous mine site or refinery experience, with a strong work ethic and demonstrated commitment to safety.

What you need to know:

- FIFO / DIDO from
- Perth Camp accommodation provided (For FIFO)
- Great pay rates on offer
- Up to 12 hour shifts
- Day and night shifts available
- Great team environment
- Work with a team committed to your safety

### **Required Skills/Knowledge:**

To be successful in this role, you will have:

- Australian Recognised Trade Certificate
- Current Nationally Accredited Confined Space (Valid within 2 Years)
- Current Nationally Accredited Working at Heights (Valid within 2 years)
- High risk qualifications are highly regarded (Forklift, Elevated work platform, Rigging)
- Ability to provide a clear National Police Clearance (Valid within 12 months)
- Ability to pass a pre-employment medical and drug and alcohol screen
- Previous mining and/or shutdown experience

### **Other Information:**

Programmed Industrial Maintenance provides a variety of services to heavy industrial sites in the mining, resource and energy sectors.

Our maintenance services include: industrial planned preventative & breakdown maintenance; shutdowns and project works. Works are delivered by qualified and experienced, directly employed tradespeople and engineers, with the support of 10 engineering workshops across Australia

### **How to Apply:**

Click the link to apply - <http://careers.programmed.com.au/caw/en/job/944090/wa-shutdowns-boilermakers-various-sites>

Call 9229 8383

## **Golf Course Maintenance Operator Apprentice -City of Canning**

### **Job Description**

The City of Canning has an opportunity for a motivated individual to undertake paid on the job training and studies (Certificate III Sports Turf Management) to work across the Whaleback golf course learning specialist skills.

This role is responsible to assist with undertaking quality turf maintenance, including mowing and renovation, plant operation, irrigation maintenance and other tasks associated with day-to-day upkeep for a Golf Course.

- Fully supported workplace training
- Some weekend work is required
- 3-year Full Time Apprenticeship

### **Required Skills/Knowledge:**

Ideally you will have a C' Class driver's licence. You will work in a team environment, learning new skills, whilst using your initiative to make decisions and resolve challenging situations. The right applicant for this role will be safety conscious, have good mechanical aptitude and excellent work ethic.

### **How to Apply:**

Canning welcomes you to apply: Please apply via our website <http://careers.canning.wa.gov.au> or via email to [employment@canning.wa.gov.au](mailto:employment@canning.wa.gov.au) with your resume and a cover letter expressing your interest in this opportunity.

Reference 1-18

**Applications close 5.00pm Friday 19 January 2018**

Indigenous Australians are encouraged to apply.