



**NOTICE OF GAC CONSULTATION MEETING**

**WITH RIO TINTO IRON ORE**

**GAC MEMBERS ONLY**

Gumala Aboriginal Corporation (**GAC**) will hold a consultation meeting for Members with Rio Tinto Iron Ore (**RTIO**).

**Location:** Wanangkura Stadium  
Hamilton Road, South Hedland

**Date:** Saturday, 20 October 2018

**Time:** 8.30am Registration Open (**GAC Members Only**)  
9.30am RTIO Consultation Meeting  
11.30am Consultation Close  
(Lunch provided at close)

GAC Members are encouraged to attend the consultation. A consultation payment of **\$400** will be provided as well as reasonable travel reimbursements as per the *Travel and Accommodation Policy* available on the GAC website.



## NOTICE OF GAC ANNUAL GENERAL MEETING 2018

Gumala Aboriginal Corporation ("**GAC**") hereby gives notice, pursuant to Rule 7 of the GAC Rule Book to all GAC Banyjima, Innawonga and Niyaparli members that the Annual General Meetings of the Corporation will be held from **12:30pm** on **Saturday the 20 October 2018** at the **Wanangkura Stadium in South Hedland, WA.**

**Location:** Wanangkura Stadium  
Hamilton Road, South Hedland

**Date:** Saturday, 20 October 2018

**Time:** 8.30am Registration Open

12:30pm GAC AGM

3.00pm GAC AGM Close



**GAC ANNUAL GENERAL MEETING 2018**  
**AGENDA**

<b>1.0</b>	<b>Meeting Open</b>	<b>12.30pm</b>
	Welcome to Country	
	Confirmation of Meeting Chair	
	Acceptance of Proxies & Apologies	
	Confirmation of Agenda and Voting Process	
<b>2.0</b>	<b>Previous Minutes 21 October 2017</b>	
<b>3.0</b>	<b>Director Elections</b>	
<b>4.0</b>	<b>Reports</b>	
	Directors Report	
	Executive Officer's Report	
	Auditor's Report	
<b>5.0</b>	<b>Appointment of Auditor</b>	
<b>6.0</b>	<b>General Business</b>	
<b>7.0</b>	<b>Outcome of Election with the following</b>	
	<i>Resolution 1 "Directors Gloria Smith, Tyson Weedon, Lisa Coffin, Christina Stone, Karen Tommy and May Byrne cease to hold office immediately."</i>	
	<i>Resolution 2 "That the members of GAC immediately appoint [Vacant Banyjima 1], [Vacant Banyjima 2], [Vacant Niyaparli 1], [Vacant Niyaparli], [Vacant Innawonga 1] and [Vacant Innawonga 2] to the GAC board for a term of 2 years."</i>	
<b>8.0</b>	<b>Meeting close</b>	<b>3.00pm</b>



## REGISTRATION

### Registration opens at 8:30am

Members MUST register attendance at the designated registration area PRIOR to entering the meeting – with **appropriate identification** for the registration process (e.g. debit card, drivers' license).

A coloured wristband (dependent upon language group) will be issued upon registration for the member and another for each proxy.

Registration is important for the following reasons:

- It is a record of attendance at the meeting which is required to be recorded in the minutes of the meeting;
- The wrist band entitles a member and/or proxy holder to vote on resolutions at the meeting; and
- Registering provides confirmation of a members' entitlement to any payments associated with attending the meeting.

## PROXIES AND PROXY VOTES

Rule 7.14 of the GAC Rule Book sets out eligibility and the nomination of proxies, as follows: '*a person who has been appointed to attend, speak and vote at a general meeting on behalf of a member*'.

A proxy must be over 18 years of age and does not need to be a member of GAC. Pursuant to Rule 7.14.2(c), a member cannot exercise more than three (3) proxy votes.

To appoint a proxy, please complete the *proxy form* enclosed and send it to [proxies@gumala.com.au](mailto:proxies@gumala.com.au) by no later than **12:30pm Thursday 18<sup>th</sup> October 2018**.



In accordance with Rule 7.14.4, **ALL** proxies must be received by GAC at least 48 hours prior to the meeting. Proxies after this date and time will be invalid.

## **VOTING/ELECTION OF DIRECTORS PROCESS AS SET OUT IN GAC RULEBOOK**

### **Rule 7.11.1 - Entitlement to vote**

- (a) At a general meeting, each member has 1 vote, each on a show of hands, a poll or a division and count.

### **Rule 8.2 - Eligibility to be a director**

A person is eligible to be elected as a director if the person is:

- (a) a member; and
- (b) at least 21 years of age.

### **Rule 8.6 - Process for election of directors**

The process of electing directors will:

- (a) be by separate elections conducted by each of the Banyjima, Innawonga and Niyaparli peoples using secret ballot to elect respectively each of the Banyjima, Innawonga and Niyaparli directors; and
- (b) adopt the 'first past the post' voting system (or simple majority) in which the person with the highest 2 number of formal votes is elected for a 2 year term.

The language groups may nominate scrutineers to observe, in order to maintain the integrity of the count – GAC staff members who are NOT traditional owners will tally the vote. Where there are any disputes, the chair of the meeting will make a final decision.

**The outcome of the vote will occur at the end of the AGM.**



## **DIRECTORS RESPONSIBILITIES**

The directors, secretary, other officers and employees must comply with the duties imposed on them by the Act and the general law.

These duties as set out in Rule 9 of the GAC Rule Book, include:

- a duty of care and diligence;
- a duty of good faith;
- a duty of disclosure of material personal interests
- a duty not to improperly use position or information;
- a duty to prevent insolvent trading.

### **Consent to act as director**

- (a) Before a person may be appointed as a director, that person must give the Corporation a signed consent to act as a director of the Corporation.

The *consent to act as a director* form is available by contacting GAC Governance prior to the meeting. Forms will also be available on the day for members to complete with nominations.

## **KIDS ACTIVITIES**

Children's activities will be provided, upstairs in the Jimblebar room.

## **PAYMENTS**

As per the GAC Travel and Allowance Policy, the following payments will be made, **within five (5) business days**, to those members who attend the Rio Tinto Consultation meeting, ending at 11:30am.



These payments are a contribution towards the travel and out-of-pocket expenses of Members only who are attending the meeting. These allowances are calculated against the registered address of the Member as per GAC records.

Please note that any changes of addresses from the date the notice of meeting is issued will be required to be supported by a recent utility bill or similar proof of current address document, which supports the change of address.

### **Driving**

Members who drive to GAC meetings, are eligible for a travel allowance payable in relation to the vehicle used. These allowances are only payable to either:

- i) The registered owner of the vehicle; or ii) The driver of the vehicle, which was used to travel.

Upon registration at the meeting, the owner or driver must complete a **Travel Declaration Form** (enclosed) and GAC staff will verify the vehicle registration number.

This allowance will be paid in line with the ATO cents per kilometre method - being

**0.68 cents per kilometre WITHIN the Pilbara boundaries AND capped at 1,500 kilometres.**

Refer to the Pilbara Distance and Rates Payable table for the GAC rates payable in relation to Pilbara travel allowances.



		Destination															
		Bellary Springs	Karratha	Marble Bar	Newman	Nullagine	Onslow	Pannawonica	Paraburdoo	Port Hedland	Roebourne	South Hedland	Tom Price	Wakathuni	Wickham	Wirrilmarra	Youngaleena
Point of Origin	Bellary Springs		1,140	1,260	610	992	842	1,128	58	896	1,328	870	100	44	1,152	426	406
			\$775.20	\$856.80	\$414.80	\$674.56	\$572.56	\$767.04	\$39.44	\$609.28	\$903.04	\$591.60	\$68.00	\$29.92	\$783.36	\$289.68	\$276.08
	Karratha	1,140		846	1,224	1,040	622	400	1,082	484	80	458	1,148	1,162	100	782	874
		\$775.20		\$575.28	\$832.32	\$707.20	\$422.96	\$272.00	\$735.76	\$329.12	\$54.40	\$311.44	\$780.64	\$790.16	\$68.00	\$531.76	\$594.32
	Marble Bar	1,264	846		608	224	1,440	1,218	1,316	406	770	400	1,200	1,216	794	846	938
		\$859.52	\$575.28		\$413.44	\$152.32	\$979.20	\$828.24	\$894.88	\$276.08	\$523.60	\$272.00	\$816.00	\$826.88	\$539.92	\$575.28	\$637.84
	Newman	610	1,224	608		384	1,460	1,540	668	912	1,146	886	550	566	1,170	442	422
		\$414.80	\$832.32	\$413.44		\$261.12	\$992.80	\$1,047.20	\$454.24	\$620.16	\$779.28	\$602.48	\$374.00	\$384.88	\$795.60	\$300.56	\$286.96
	Nullagine	992	1,036	224	384		1,630	1,406	1,050	596	958	590	932	948	982	534	514
		\$674.56	\$704.48	\$152.32	\$261.12		\$1,108.40	\$956.08	\$714.00	\$405.28	\$651.44	\$401.20	\$633.76	\$644.64	\$667.76	\$363.12	\$349.52
	Onslow	842	622	1,140	1,460	1,630		408	784	1,076	670	1,050	944	886	694	1,268	1,248
		\$572.56	\$422.96	\$775.20	\$992.80	\$1,108.40		\$277.44	\$533.12	\$731.68	\$455.60	\$714.00	\$641.92	\$602.48	\$471.92	\$862.24	\$848.64
	Pannawonica	930	400	1,258	1,540	1,406	408		870	854	448	828	1,030	972	472	1,354	1,334
		\$632.40	\$272.00	\$855.44	\$1,047.20	\$956.08	\$277.44		\$591.60	\$580.72	\$304.64	\$563.04	\$700.40	\$660.96	\$320.96	\$920.72	\$907.12
	Paraburdoo	58	1,082	1,316	668	1,050	784	870		954	1,130	928	158	102	1,154	484	464
		\$39.44	\$735.76	\$894.88	\$454.24	\$714.00	\$533.12	\$591.60		\$648.72	\$768.40	\$631.04	\$107.44	\$69.36	\$784.72	\$329.12	\$315.52
	Port Hedland	896	484	406	912	596	1,076	854	954		406	38	836	852	430	470	562
	\$609.28	\$329.12	\$276.08	\$620.16	\$405.28	\$731.68	\$580.72	\$648.72		\$276.08	\$25.84	\$568.48	\$579.36	\$292.40	\$319.60	\$382.16	
Roebourne	1,128	80	770	1,146	958	670	448	1,130	406		380	1,068	1,084	24	704	796	
	\$767.04	\$54.40	\$523.60	\$779.28	\$651.44	\$455.60	\$304.64	\$768.40	\$276.08		\$258.40	\$726.24	\$737.12	\$16.32	\$478.72	\$541.28	
South Hedland	870	458	400	886	590	1,050	828	928	38	380		810	826	404	446	538	
	\$591.60	\$311.44	\$272.00	\$602.48	\$401.20	\$714.00	\$563.04	\$631.04	\$25.84	\$258.40		\$550.80	\$561.68	\$274.72	\$303.28	\$365.84	
Tom Price	100	1,148	1,200	550	932	944	1,030	158	836	1,068	810		56	1,092	366	346	
	\$68.00	\$780.64	\$816.00	\$374.00	\$633.76	\$641.92	\$700.40	\$107.44	\$568.48	\$726.24	\$550.80		\$38.08	\$742.56	\$248.88	\$235.28	
Wakathuni	44	1,164	1,216	566	948	886	972	102	852	1,084	826	56		1,108	382	362	
	\$29.92	\$791.52	\$826.88	\$384.88	\$644.64	\$602.48	\$660.96	\$69.36	\$579.36	\$737.12	\$561.68	\$38.08		\$753.44	\$259.76	\$246.16	
Wickham	1,152	100	794	1,170	982	694	472	1,152	430	24	404	1,092	1,108		1,418	1,398	
	\$783.36	\$68.00	\$539.92	\$795.60	\$667.76	\$471.92	\$320.96	\$783.36	\$292.40	\$16.32	\$274.72	\$742.56	\$753.44		\$964.24	\$950.64	
Wirrilmarra	426	782	846	442	534	1,268	1,354	484	470	704	446	366	382	1,408		92	
	\$289.68	\$531.76	\$575.28	\$300.56	\$363.12	\$862.24	\$920.72	\$329.12	\$319.60	\$478.72	\$303.28	\$248.88	\$259.76	\$957.44		\$62.56	
Youngaleena	\$406.00	874	938	422	514	1,248	1,334	464	562	796	538	346	362	1,398	92		
	\$276.08	\$594.32	\$637.84	\$286.96	\$349.52	\$848.64	\$907.12	\$315.52	\$382.16	\$541.28	\$365.84	\$235.28	\$246.16	\$950.64	\$62.56		





For those **members who reside outside of the Pilbara boundary**, they will be reimbursed a **maximum travel allowance of \$1,200.**

### **Reimbursement of Airfares**

If travelling by plane, GAC will require **a copy of the receipt or invoice to be provided** in order for the payment to be processed for reimbursement. This can be provided in advance of the meeting or on the day, however must show the amount paid for the ticket.

The **maximum amount** which GAC will reimburse to a Member is **CAPPED AT \$1,200.**

**Important Note:** Please note that **airfares purchased with loyalty points** from major carrier airlines (including Frequent Flyer and Velocity) **will not be reimbursed.**

### **Accommodation**

Member's who are required to travel more than 100KM's from their registered home address for the meeting will be entitled to accommodation as follows:

- Between 100 – 300 kms are eligible for one (1) night at a rate of \$200;
- In excess of 300 kms are eligible for two (2) nights at a rate of \$200.

Accommodation allowances are not payable to members living within 100KM's of the meeting venue.

### **Meal Allowance**

Meal allowances are payable at **ATO rates** to those **Members who are eligible for accommodation allowance only.** If you are not eligible for an accommodation allowance, this means that you will NOT be paid a meal allowance.



Meal allowances will be paid in the following manner:

Eligibility		Meal Allowance	Amounts Payable
1 night accomm.	Between 100- 300 kms	1 x breakfast & 1 x dinner	\$27.55 + \$52.80 = \$80.35
2 nights accomm.	In excess of 300 kms	2 x breakfast & 2 x dinner	\$55.10 + \$105.60 = \$160.70

Lunch will be provided at the meeting.

### **Consultation Payment**

Each member who registers for the consultation with Rio Tinto will receive a \$400 payment.

### **Using Flexible Program Funds for Travel**

Members are able to access their healthy living assistance under the flexible program model for costs associated with the Annual General Meeting.

GAC will organise travel for Members on their behalf, including either fuel and / or airfares and accommodation, rather than providing reimbursement to the Member.

GAC will then reallocate the travel expenses (up to the maximum amounts eligible under the travel and allowances policy) back into the Member's healthy living balance, upon proof of attendance at the meeting.

**Important:** Please note **if you do not register for the consultation meeting on the day you will not be eligible to have your program balances reimbursed.** Consultation fees and meal allowances will be processed directly your bank account.

If you have already used your flexible program balances for this financial year, unfortunately you will not be able to use your program funds to assist with travel for this meeting.

The **deadline** for applying for this assistance is **5pm Monday the 8<sup>th</sup> of October 2018.**

**Program balances will be reimbursed within ten (10) business days** from the date of the meeting.



To apply for this assistance, please complete the enclosed form and return it to GAC **no later than the 8<sup>th</sup> of October 2018 via email or fax please.**

These forms can be sent to [applications@gumala.com.au](mailto:applications@gumala.com.au) or by fax to 08 9188 1846.

### **Taxation**

It is the responsibility of each individual Member to declare travel allowances in their tax returns. Their tax accountant will determine if allowances are taxable or not.

Please note, **NO PAYMENTS** will be made prior to the meeting, or on the day.

### **MEMBERS CODE OF CONDUCT**

At group meetings, everyone has the right to feel safe and comfortable. Issues will be resolved through discussion, consensus and civil debate. Shouting, bad language, bullying or aggressive behaviour will not be tolerated.

If the above described negative behaviour occurs, the Chair of the meeting will request the speaker to desist and return to their seat. Where the speaker continually refuses to behave they will be issued a warning that they may be asked to leave the meeting should their behaviour continue.

If their behaviour continues following this warning, they will be asked to leave the meeting. If the speaker still refuses to desist, the Chair will order power to that microphone be switched off and will request the assistance of security to remove the individual from the meeting.

**The GAC Rule Book states at Clause 5.4.1 and 5.4.2 - Members' rights and responsibilities**  
**Member Responsibilities:**

- (a) to comply with the Act and these rules;
- (b) to notify the Corporation of any change in their address within 28 days;



- (c) to comply with any code of conduct adopted by the Corporation;
- (d) to treat other members and the directors with respect and dignity; and
- (e) to not behave in a way that significantly interferes with the operation of the Corporation or of Corporation meetings.

#### Members rights

- (i) can attend, speak and vote at a general meeting of the Corporation;
- (ii) can be elected or appointed as a director;
- (iii) cannot be removed as a member unless the directors and the Corporation have complied with rule 5.7;
- (iv) can put forward a resolutions to be voted on at a general meeting of the Corporation in accordance with rule 7.6;
- (v) can ask the directors to call a general meeting of the Corporation in accordance with rule 7.3.2;
- (vi) can access the following books and records of the Corporation:
  - (A) the register of members, under rule 6.5;
  - (B) the minute books, under rule 14.9;
  - (C) the Corporation's Rule Book, under rule 14.11;
  - (D) certain reports prepared by or for the directors and the Corporation, in accordance with the Act;

We look forward to seeing you all on the 20th October 2018.

Sincerley,

**Jahna Cedar**  
Executive Officer

**Gloria Smith**  
GAC Chairperson